

Town of Lyme
Building Maintenance Committee
Tuesday January 11th, 2011
8:00am Town Offices Conference Room

Present: Don Elder, Simon Carr, Steve Campbell and Frank Bowles.

Frank called the meeting to order at 8:05am.

The minutes for December 7th were approved as submitted.

Current Status:

1. Lela Pike House: Estes & Gallup had now carried out the ice dam and vent work.
2. Highway Garage: Dead River had given the lowest price for a two 300,000 BTU Modine propane system and were due to start shortly.
3. Lyme Center Academy: Tom Turkington had summarized some issues and this summary was distributed and we would be using him for small work items.
4. Converse Library: Steve was working on wording for the Memorandum of Understanding.

Building tracking was discussed. Frank is in the process of producing a definitive database to track the issues on all buildings and will talk with Dave Robbins. It was confirmed that the committee should be planning for the long-term maintenance of the buildings, indicating what issues are likely to arise and when. It will also produce costs estimates as appropriate.

The meeting adjourned at 8:30 AM.

Simon Carr
Recorder

Next Meeting: Tuesday, February 8th, 2011